

Appendix A – Housing Management Body Corporate Profile

Organization details

Housing Management Body Name	Ridge Country Housing			
Incorporation type	<input checked="" type="checkbox"/> Alberta Housing Act			
	<input type="checkbox"/> Societies Act			
	<input type="checkbox"/> Part 9, Alberta Companies Act			
	<input type="checkbox"/> Other (please specify)			
Board of Directors	Name	Position	Phone Number	Email Address
	Colette Glynn	Chairman	403-642-7836	coletteglynn@rogers.com
	Peggy Losey	Vice-Chairman	403-647-4379	losey@milkriver.ca
	Megan Payne	Director	n/a	fmp84@outlook.com
	Philip Jensen	Director	403-317-9526	philhjensen@gmail.com
	Margaret McCanna	Director	403-647-2995	mccanna@milkriver.ca
	Kevin Nelson	Director	403-635-7080	k.nelson@stirling.ca
	Ralph Price	Director	403-752-4796	price@raymond.ca
	Jim Depew	Director	403-393-3043	depew@raymond.ca
Senior management team	Name	Position	Phone Number	Email Address
	Chris Sopal	C.A.O.	403-752-3696	chris.sopal@ridgecountry.ca
	Susanne Robson	North Regional Manager	403-752-3683 ext 3	susanne.robson@ridgecountry.ca
	Dorothy Fraser	South Regional Manager	403-647-3531	dorothy.fraser@ridgecountry.ca
Governance structure (including any other organizations associated with the HMB)	The Management Body Board of Directors for Ridge Country Housing consists of 8 Municipal representatives; 1 elected -- County of Warner, 1 elected and 1 citizen at large -- Town of Raymond, 1 elected and 1 citizen at large -- Town of Milk River, 1 elected -- Village of Stirling and 1 elected -- Village of Coutts.			
List of contracts to provide services on behalf of other organizations / contracts to have services provided by another organization (e.g. with AHS or other HMBs).	N/A			

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Number of full time employees	24
Number of part time employees	12 (4 Permanent Part-Time & 8 Casual Employees) -- NB: Casual Employees = no guaranteed hours
Number of employees earning minimum wage. N.B. PLEASE DO NOT DISCLOSE IF THIS NUMBER IS 5 OR LOWER	N/A -- all employee wages exceed minimum wage
Categories of staff (e.g. management, maintenance, administration, housekeeping, catering, resident services etc.).	Management -- Chief Administrative Officer, Regional Site Managers, Assistant Manager & Activity Coordinator. Non-Management -- Maintenance, Cooks, Kitchen Assistants, Housekeeping, Evening/Night Floorworkers
2018 Annual Employee Turnover (average monthly employment / number of separations * 100)	Average # of paid employees/months (including PT & Casual Employees) = 34 separations in 2018 = 7 = 0.05 Total # of Turnover = 34/7 * 100
Are staff unionized?	Non-Management Staff are unionized and are members of the Canadian Union of Public Employees (CUPE Local 408)

Organizational chart

Insert a high level organizational chart for the HMB
(can be attached seperately if required)